

Chattanooga Housing Authority  
Board of Commissioners  
Regular Meeting  
801 N. Holtzclaw Ave.  
Chattanooga, TN 37404

**AGENDA**  
**August 25, 2020**  
**12:30 P.M.**

**Item    Description**

- 1**        Call to Order

**OLD BUSINESS**

- 2**        Old Business

**NEW BUSINESS**

- 3**        Consider approving minutes of the June 30 Regular Board Meeting

**Financial – Curtis Lokey**

- 4**        **July Financial Report**
- 5**        **Consider approving the charge to collection loss of delinquent vacated accounts of the CHA and authorizing the Executive Director to effect the intent of this Resolution**
- 6**        **Consider approving a contract with Emphasys Software, INC. for online web portals known as MYHOUSING WEBAPP, Applicant & Recertification Portal, and Partner Portal, for a period of five years for \$144,300 and authorizing the Executive Director to effect the intent of this Resolution**

**Development – Naveed Minhas**

- 7**        **Consider authorizing the approval of task orders #4 and #5 with EJP Consulting Group, LLC in the aggregate amount of \$72,720 for the performance of market/ residential and economic studies, and acquisition technical assistance, and authorizing the Executive Director to execute such documents as are necessary to effect the intent of this Resolution**
- 8**        **Consider approving a contract with Williams Development, LLC, in the amount of \$549,000 with and additional \$50,000 contingency amount to be managed by the CHA staff, to provide construction related services for re-roofing the buildings at Greenwood Terrace apartments and authorizing the**

**Executive Director to establish a bank account for contract retainage escrow and to effect the intent of this Resolution**

**Development – Larry Cash**

- 9 Consider authorizing the execution of such documents as are necessary for Conversion of Mary Walker Towers, Dogwood Manor, Gateway Towers, and Boynton Terrace to Rental Assistance Demonstration Units**

**Housing Choice Voucher Program – Tammie Carpenter**

- 10 Consider approving HCVP's proposed changes to the Administrative Plan to transfer FUP Vouchers to the regular program when children are temporarily removed from the participating FUP household through no fault of the custodial parent to continue assistance**

**REPORTS**

1	EXECUTIVE OPERATIONS	Jim Levine/ Betsy McCright
2	FINANCE	Carl Henderson/ Curtis Lokey
3	HOUSING OPERATIONS	Mike Sabin/ Adam Kinsey
4	DEVELOPMENT/ PROCUREMENT	Jim Sattler/ Naveed Minhas
5	RESIDENT SERVICES/ ISSUES	Jeff McClendon/ Ann Martin
6	HOUSING CHOICE VOUCHER	Edna Varner/ Tammie Carpenter
7	LEGAL/ HUMAN RESOURCES	Eddie Holmes/Ijeoma Ike
8	PUBLIC SAFETY	Chief Felix Vess
9	IT	Jeremy Blaylock

**General Comments**

**Adjourn**