**ADDENDUM NO. 1**

**SOLICITATION NO. O-921-00**

**LAWN & GROUNDS MAINTENANCE SERVICES**

**November 24, 2021**

**CHATTANOOGA HOUSING AUTHORITY**

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The Chattanooga Housing Authority (CHA, or the Authority) hereby issues Addendum No. 1 to the above project. This Addendum consists of the following:

**ADDITION TO RFP:**

Attachment K, Site Maps, is added to the RFP as a separate document and to the Bonfire website. The maps are provided in both 11 x 17 size and Letter size. They should be printed in color as they show the various special landscaping tasks that are to be performed in color on the maps.

**REVISION TO PRESUBMISSION CONFERENCE TIME:**

The Presubmission Conference will still be held on Tuesday, November 30, in the Multipurpose Room at CHA’s Central Office located at 801 N. Holtzclaw Avenue, Chattanooga, TN 37404. ***The time for the meeting is changed from 4:00 pm to 1:15 pm EST.*** We intend to have interested Offerors attend in person. If there is a need to attend virtually through a computer or mobile device, please let Debbie Chadwick know as soon as possible on Monday, November 29, and we will see if we can accommodate you and then send out the information on how to connect with us. It is our intention to show you more about the Bonfire website as well as go over the proposal requirements and scope of work. You should have a printed copy of the RFP, Fixed Fee Schedule, and the site maps to bring to the meeting. CHA will not be distributing the documents at the meeting.

**There are no other changes.**

**The signed acknowledgment form must be returned immediately by email to dchadwick@chahousing.org and submitted with your proposal.**

**DATED: November 24, 2021**

**ATTACHMENTS:** Acknowledgment Form

**END OF ADDENDUM NO. 1**

ACKNOWLEDGMENT

I acknowledge receipt of ADDENDUM NO. 1 to Solicitation #F-921-00, Request for Proposals for Lawn & Grounds Maintenance Services.

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(Signed)

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(Company)

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(Date)